



Headteacher: Miss N Sirett

Home-School Partnership Arrangements for School Re-opening during Covid-19 September 2020

What the school leaders will do (headteachers, senior leaders and governors)

We have carried out a detailed and rigorous risk assessment for the return of children. The health and safety of your child is everyone's first priority. We will act in accordance with current government guidance on hygiene (including cleaning) and safe distancing.

The following protective measures are in place:

- Hand sanitiser, soap and water is available for washing of hands in every classroom
- There is additional cleaning of toilets and high touch surfaces
- Bins are available for the disposal of tissues and any other waste and will be emptied regularly throughout the day
- There is a supply of disposable tissues to implement the 'catch it, bin it, kill it' approach in each classroom
- Classes will operate as 'bubbles' with minimal contact with other classes, except when outside at playtimes and lunchtime when they will be with other children in their year group.
- Playtimes and lunchtimes will be staggered so that year groups do not mix together
- Children will be carefully supervised when moving around the building.
- Children will be allocated their own labelled, sealable equipment pack
There will be a rolling start to the school day to avoid congestion at the school gate
- There will be a one way system for parents to enter and leave the school site at the end of the day.

We may need to change some of our plans and ways of working as we assess the new procedures, based on government guidance and the local context.

We will

- continue to follow the safeguarding policies and procedures where concerns have been identified

Rev 2808

Alton Park Junior School fully complies with information legislation. For the full details on how we use your personal information please go to our website at <http://www.altonparkjunior.org.uk/information/gdpr> or call 01255 424335 if you are unable to access the internet.

LEARNING TO SUCCEED





- inform parents/carers of developments or changes in provision in as timely a way as possible
 - inform parents/carers and children of any modifications that will need to be made to the school's behaviour management policy. This revision will include re-affirming our expectations and any sanctions we will be making when the expectations are not being met. (Please see Behaviour Management Policy: Amendments)
- implement protective measures for all which are:
 - avoiding contact with anyone with symptoms (no one with symptoms should enter site and parents must ensure us that no one with symptoms is at home: adhering to 14 day guidelines). Any pupil displaying symptoms will be removed to an isolated area and parents / carers will be expected to collect the child promptly
 - frequent hand cleaning (pupils and staff will clean hands at the start of each activity, between any changes in activities and at the end of the day) and good respiratory hygiene practices. Signage will be displayed in classrooms and around the school to remind everyone of good hygiene practices
 - regular, frequent cleaning of settings, including careful cleaning of all high contact areas and equipment.
 - minimising contact between classes and avoiding mixing year groups.
 - staff will keep a log of any issues in relation to infection control and address concerns on the school's risk management system. (Please see Behaviour Management Policy: Amendments)
- contact parents/carers should their child become unwell or there are any Covid 19 related issues in school
- make decisions about what children will learn and how to help children to adapt to new school routines and restrictions, including key skills and activities to support pupils' well-being, as well as supporting children to 'catch up' and looking ahead to secondary school
- keep in regular contact with parents/carers and ensure you are updated by email
- reduce risk by maintaining hygiene, good ventilation and class bubbles

What parents/carers need to do to support your children and the school:

- Work with us to help bring your child to school every day and maintain a positive attitude to school as a safe place to be.
- Provide your emergency contact details. This is so that we have the most accurate information should there be a need to contact you.
- Recognise and support the school in any adaptations or modifications which we have made to the school's behaviour management policy.
- Understand that these are challenging times and we are all working together to support all the children back to school.



- Follow all hygiene regulations put in place by school leaders. You must carefully follow all the instructions for dropping off and collection of children for everyone's safety. You must also follow the distancing arrangements in place at the start and end of the day.
- Access to the school office is very limited. Parents wishing to contact the school should do so by phoning or emailing the school office at admin@altonpark.school.
- You should be aware of the recommendations on using transport to and from school. If you can, avoid and reduce any unnecessary travel on public transport.
- If for any reason your child is unable to attend school please notify the school by calling the school office.
- Children should not bring any equipment to school – this will be provided. The only exceptions are a labelled water bottle (which should be provided as children will not be able to drink from water fountains) and a lunch box, if your child is not having a school lunch.
- Children should wear correct school uniform and the uniform list is on the website. Black trainers can be worn instead of school shoes. On days when children have PE or forest schools, the children are asked to come to school dressed for these activities
- While younger children should be accompanied to and from school, we are encouraging year 5 and 6 children to make their own way to and from school, to assist with social distancing at the start and end of the school day.

It is essential that you must inform school leaders if your child or anyone in the household develops COVID-19 symptoms. Please follow government advice regarding isolating measures to reduce the risk of transmission. If you have any concerns about your child/ren or they are displaying symptoms of stress or anxiety, please contact the school and follow government and NHS advice.

What children must do:

- Children must follow any altered routines for arrival, leaving from school and moving around during the school day.
- Children must follow the school's rules on hand-washing and using sanitiser, including the use of toilets.
- Children must meet the 'catch it, bin it, kill it' expectations.
- Children must tell an adult if they feel unwell.
- Children must follow the rules about sharing equipment and other items.
- Children must follow adult instructions on who they can socialise with in class, at break-times and lunchtimes and where they can play.
- Children must not share food or drink with others.
- Children must follow the school's rules and expectations to keep them safe both when in school and when working online when using remote learning.



- Children should minimise contact with one another outside the school gates on their way to and from school.

Above all, all children should demonstrate their usual respectful behaviour towards each other and adults.